

PURCHASE REQUEST

Time: 11:22

CIVIL SERVICE COMMISSION

Office/Section : Civil Service Institute Fund Cluster: _____
 PR No.: 2021-11-0403
 Responsibility Center Code : _____ Date: October 29, 2021

Stock / Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		OUTSOURCING OF LEARNING SERVICE PROVIDER AS TRAINING SUPPORT FOR THE CONDUCT OF 2021 2ND SEMESTER CSI LEADERSHIP SERIES ON NOVEMBER 26, 2021			
		Conduct of Civil Service Institute Leadership Series: Values-Driven Leadership November 26, 2021 09:00 am - 05:00 PM			91,954.02
		<i>Note: Please see attached Terms of Reference.</i>			
GRAND TOTAL					P91,954.02

Purpose: For the conduct of 2021 CSI Leadership Series on November 26, 2021
 ***** nothing follows *****

Signature : _____ Requested by: _____
 Printed Name : _____ Approved by: _____
 Designation : CHARLENE JOYE. GALANG TINA KATHARINE L. SISON
CHIEF HRS DIRECTOR III

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P91,954.02

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Authorized Official
OFAM

Date: _____
 Fund Cluster: General Fund
 Funds Available: _____
 Signature: [Signature]
ESCARLET G. CONDE
 Signature Over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

ORS/BURS No.: _____
 Date of the ORS/BURS: _____
 Amount: P91,954.02